

PINEWOOD PARISH COUNCIL

To: All Parish Councillors

You are duly summoned to attend the next full parish council meeting to be held at **7:30pm** on **TUESDAY 10 SEPTEMBER 2024** at the Pinewood Community Hall in the Lounge Room.
The agenda is given below

Stephanie Duthie
Clerk and RFO to the Council
Dated: 04 September 2024

Public Attendance:

Members of the public and press are welcome to attend. At item 7. The public will be invited to give their views/question the Parish Council on items on the agenda, or raise issues for consideration. All comments must be addressed to the Chair and a response does not have to be given at the meeting but may be taken away by the council for consideration. This agenda item will generally be limited to 15 mins. duration and will be followed by any county/District Councillor' reports.

AGENDA

- 1. Apologies and approval of absences**
- 2. To receive Councillors' Declaration of Interest in any item on this agenda.**
- 3. To consider requests for dispensations.**
- 4. To resolve that the minutes of the meeting held on 29 July 2024 are a true and accurate record.**
- 5. To consider any matters arising from the above meetings and not dealt with under any other agenda item.**
- 6. To note resignation of Cllr. M. Bryant and agree new HR Committee member and Chairman.**
- 7. To receive progress reports or information from: -**
 - 7.1 Clerk, including urgent decisions taken since the last meeting.
 - 7.2 Community Hall Committee Chairman
 - 7.3 Car Park Committee Chairman
- 8. Public participation session (15 minutes) with respect to items on the agenda**
 - 8.1 Councillors with pecuniary interests, who wish to make representations, answer questions or give evidence on any matter on the agenda.
 - 8.2 Parishioners who wish to make representations, answer questions or give evidence on any matter on the agenda

- 8.3 Parishioners who wish to ask questions on any matter not on the agenda.
- 8.4 Report from County Councillor: Cllr. C. Hudson
- 8.5 Report from District Councillors: Cllr. H. Davies, Cllr. B. Riley

9. Planning Matters: To consider the following applications for planning permissions.

- 9.1 DC/24/03432 – 24 Bowland Drive. Application for a Lawful Development Certificate for erection of lean-to conservatory at the rear of the property.
- 9.2 DC/24/03469 – 10 Knutsford Close. Works to trees protected by a TPO. Reduce height and spread of 1 Maple tree by up to 4m back to previous points (See attached)
- 9.3 To consider any applications for planning permission as notified by the District Council received by the Clerk after the issue of agenda.

10. Highways / Footpaths / Bin / Seats or Bus Shelters

- 10.1 To discuss any areas requiring urgent attention and agree action
- 10.2 To discuss Belstead Maps / Sprites Lane regarding Council Tax
- 10.3 Discuss and approve BSIP funding scheme for re-routing bus route RE: Suffolk One student parking issue.

11. Financial Matters

- 11.1 To book a working party meeting for re-apportioning the budget across appropriate nominal account codes in time for budget setting in November / December.
- 11.2 To discuss use/repurposing of S106 money currently held by District Council.
- 11.3 To discuss and agree applying for a credit card for online purchasing.
- 11.4 To discuss and approve new signatory from HR Committee for NatWest bank account.
- 11.5 To discuss completion of audit and note matters arising from the External Audit for the year ending 31 March 2024.
- 11.6 To note donation of laptops.

12. Expenditure to be Noted / Agreed

- 12.1 To note expenditure since the meeting on 29 July 2024
- 12.2 To agree any other expenditure
- 12.3 To sign off June 2024 Bank Reconciliation from Rialtas
- 12.4 To approve/sign off any financial corrections made on Rialtas

13. To discuss and agree new start times for Council / Committee meetings.

14. Items for consideration for inclusion on the next agenda

15. Correspondence

To note the appendix of items which have been previously circulated or will be made available for inspection at the meeting.

16. Date of the next meeting

To confirm the date for the next meeting.

17. To receive any other matters of report as the Chairman may allow.