

**PINEWOOD PARISH COUNCIL**  
**COMMUNITY HALL COMMITTEE**

You are invited to attend a meeting to be held on TUESDAY 5 AUGUST 2025. The meeting will be held at the Pinewood Community Hall in the Lounge Room starting at 7pm.

The agenda is given below.

Stephanie Duthie  
Clerk & RFO to the Parish Council

**AGENDA**

- 1. Apologies for absence.**
- 2. To agree minutes from the meeting held Wednesday 25 June 2025.**
- 3. Matters arising from the above minutes.**
- 4. Councillors Declaration of Interests on any matter on the agenda.**
- 5. Financials:**
  - 5.1 Six months of accounts since bar has opened January 2025 – June 2025
  - 5.2 First quarter of accounts for 2025/2026 and forecast.
- 6. To discuss, note and/or agree the following regarding hirers / events: -**
  - 6.1 Bar membership - To update on numbers following opening up to non-residents.
  - 6.2 In-house events – Hall Events Report
  - 6.3 To discuss and agree on advertising/marketing costs.
- 7. To discuss, note and/or agree the following for the Community Hall: -**
  - 7.1 Update on ladies toilet wall, flooring and taps.
  - 7.2 To approve costs for more Community Hall keys.
  - 7.3 To discuss / approve purchase of ice machine.
  - 7.4 To update / discuss and agree on window film for main hall
  - 7.5 To update, discuss and agree on any other repairs required.
  - 7.6 Update on payments sense issues.
  - 7.7 To agree any other expenditure.
- 8. Any other matters of report as the Chairman may allow.**
- 9. To set the date for the next meeting.**