

PINEWOOD PARISH COUNCIL

To: All Parish Councillors

You are duly summoned to attend the Parish Council meeting to be held at **7:00pm** approx. following the Annual Parish Meeting on **TUESDAY 10 JUNE 2025** at the Pinewood Community Hall in the Lounge Room.

The agenda is given below



Stephanie Duthie
Clerk and RFO to the Council

Public Attendance:

Members of the public and press are welcome to attend. At item 9. The public will be invited to give their views/question the Parish Council on items on the agenda, or raise issues for consideration. All comments must be addressed to the Chair and a response does not have to be given at the meeting but may be taken away by the council for consideration. This agenda item will generally be limited to 15 mins. duration and will be followed by any county/District Councillor' reports.

AGENDA

- 1. Apologies and approval of absences**
- 2. To receive Councillors' Declaration of Interest in any item on this agenda.**
- 3. To consider requests for dispensations.**
- 4. To resolve that the minutes of the meeting held on Monday 12 May 2025 are a true and accurate record.**
- 5. To consider any matters arising from the above meetings and not dealt with under any other agenda item.**
- 6. To co-opt new member onto the council.**
- 7. To adopt new solution in setting hiring, bar, membership costs.**
- 8. To receive progress reports or information from: -**
 - 8.1 Clerk, including urgent decisions taken since the last meeting.
 - 8.2 HR Committee Chairman.
 - 8.3 Community Hall Committee Chairman.
 - 8.4 Car Park Committee Chairman.
- 9. Public participation session (15 minutes) with respect to items on the agenda.**
 - 9.1 Councillors with pecuniary interests, who wish to make representations, answer questions or give evidence on any matter on the agenda.
 - 9.2 Parishioners who wish to make representations, answer questions or give evidence on any matter on the agenda.
 - 9.3 Parishioners who wish to ask questions on any matter not on the agenda.
 - 9.4 Report from County Councillor: Cllr. C. Hudson.
 - 9.5 Report from District Councillors: Cllr. H. Davies, Cllr. B. Riley.

10. Planning Matters: To consider the following applications for planning permissions.

- 10.1 DC/25/02248 – 9 Brimstone Road. Erection of a single storey rear extension and conversion of part of the existing garage. See link.
[DC/25/02248 | Householder Application - Erection of a single storey rear extension and conversion of part of the existing garage. | 9 Brimstone Road Pinewood Ipswich Suffolk IP8 3QY](#)
- 10.2 DC/25/00608 – Amended documents RE: Land to the North and East of Bobbits Lane, Wherstead. See link.
[DC/25/00608 | Planning Application. Construction of 2no warehouse units \(B8 storage\), a new internal access road off the existing access road serving the service station, associated parking, boundary landscaping, installation of a sustainable urban drainage scheme and associated works. | Land To The North And East Of Bobbits Lane Wherstead Suffolk](#)
- 10.3 DC/25/02419 - Development of roadside services - Land To The North And East Of, Bobbits Lane, Wherstead, Suffolk. See link.
[DC/25/02419 | Application under S73A of The Town and Country Planning Act 1990 \(as amended\) - Variation of Condition 2 \(Approved Plans and Documents\) of planning permission DC/19/02798 dated 28/09/2020 - Development of roadside services, including 1no. petrol filling station \(Sui Generis\) 1no. drive through restaurant \(Class A3 / A5\) associated infrastructure and landscaping works | Land To The North And East Of Bobbits Lane Wherstead Suffolk](#)
- 10.4 To consider any applications for planning permission as notified by the District council received by the Clerk after the issue of agenda.

11. Highways / Footpaths / Bin / Seats or Bus Shelters

- 11.1 Update on locations and plaque option for seats.
- 11.2 Update on repair to Bus Shelters.
- 11.3 Update on current litter bin project.
- 11.4 To discuss any other areas requiring urgent attention and agree action.

12. To agree on grit-bin letter to residents.

13. Financial matters.

- 13.1 To review Internal Auditor Report for year ending 31 March 2025.
- 13.2 To address any matters / recommendations requiring action.
- 13.3 To formally 'sign off' the accounts for year ending 31 March 2025.
- 13.4 To complete sections 1 and 2 on the Annual Return 2024/2025.
- 13.5 To formally 'sign off' balance sheet from Rialtas for year ending 31 March 2025.

14. Expenditure to be Noted / Agreed.

- 14.1 To note expenditure since the meeting on 12 May 2025
- 14.2 To agree any other expenditure.
- 14.3 To sign off April 2025 Bank Reconciliations from Rialtas.
- 14.4 To approve/sign off any financial corrections made on Rialtas.

15. Items for consideration for inclusion on the next agenda.

16. Correspondence.

To note the appendix of items which have been previously circulated or will be made available for inspection at the meeting.

17. Date of the next meeting.

18. To receive any other matters of report as the Chairman may allow.