

PINEWOOD PARISH COUNCIL

To: All Parish Councillors

You are duly summoned to attend the Parish Council meeting to be held at **7:00pm** on **TUESDAY 11 NOVEMBER 2025** at the Pinewood Community Hall in the Lounge Room.

The agenda is given below

Stephanie Duthie
Clerk and RFO to the Council

Public Attendance:

Members of the public and press are welcome to attend. At item 7. The public will be invited to give their views/question the Parish Council on items on the agenda, or raise issues for consideration. All comments must be addressed to the Chair and a response does not have to be given at the meeting but may be taken away by the council for consideration. This agenda item will generally be limited to 15 mins. duration and will be followed by any county/District Councillor' reports.

AGENDA

- 1. Apologies and approval of absences**
- 2. To receive Councillors' Declaration of Interest in any item on this agenda.**
- 3. To consider requests for dispensations.**
- 4. To resolve that the minutes of the meeting held on Tuesday 14 October 2025 are a true and accurate record.**
- 5. To consider any matters arising from the above meetings and not dealt with under any other agenda item.**
- 6. To receive progress reports or information from: -**
 - 6.1 Clerk, including urgent decisions taken since the last meeting.
 - 6.2 HR Committee Chairman.
 - 6.3 Community Hall Committee Chairman.
 - 6.4 Car Park Committee Chairman.
- 7. Public participation session (15 minutes) with respect to items on the agenda.**
 - 7.1 Councillors with pecuniary interests, who wish to make representations, answer questions or give evidence on any matter on the agenda.
 - 7.2 Parishioners who wish to make representations, answer questions or give evidence on any matter on the agenda.
 - 7.3 Parishioners who wish to ask questions on any matter not on the agenda.
 - 7.4 Report from County Councillor: Cllr. C. Hudson.
 - 7.5 Report from District Councillors: Cllr. H. Davies, Cllr. B. Riley.
- 8. To discuss speeding concerns.**

9. Planning Matters: To consider the following applications for planning permissions.

- 9.1 DC/25/04810 - 3 Appleby Close - notification of works to trees subject to a Tree Preservation Order. See link.
[DC/25/04810 | Notification of works to trees subject to a Tree Preservation Order ES8-T1 - Oak tree, prune back by up to 2m over garden of no.1 Appleby Close. To let light into the property. | 3 Appleby Close Pinewood Ipswich Suffolk IP2 9XS](#)
- 9.2 To consider any applications for planning permission as notified by the District council received by the Clerk after the issue of agenda.

10. To discuss / approve cleaning of the 'Pinewood Signs'.

11. Expenditure to be Noted / Agreed.

- 11.1 To note Q2 accounts / forecast for 2025/2026.
- 11.2 To note expenditure since the meeting on 14 October 2025.
- 11.3 To agree any other expenditure / petty cash top up requests.
- 11.4 To sign off September 2025 Bank Reconciliations from Rialtas.
- 11.5 To approve/sign off any financial corrections made on Rialtas.

12. Items for consideration for inclusion on the next agenda.

13. Correspondence.

To note the appendix of items which have been previously circulated or will be made available for inspection at the meeting.

14. Date of the next meeting.

15. To receive any other matters of report as the Chair may allow.