

PINEWOOD PARISH COUNCIL

To: All Parish Councillors

You are duly summoned to attend the Parish Council meeting to be held at **7:00pm** on **TUESDAY 14 APRIL 2026** at the Pinewood Community Hall in the Lounge Room.

The agenda is given below

Stephanie Duthie
Clerk and RFO to the Council

Public Attendance:

Members of the public and press are welcome to attend. At item 12. The public will be invited to give their views/question the Parish Council on items on the agenda, or raise issues for consideration. All comments must be addressed to the Chair and a response does not have to be given at the meeting but may be taken away by the council for consideration. This agenda item will generally be limited to 15 mins. duration and will be followed by any county/District Councillor' reports.

AGENDA

- 1. Apologies and approval of absences.**
- 2. To receive Councillors' Declaration of Interest in any item on this agenda.**
- 3. To consider requests for dispensations.**
- 4. To resolve that the minutes of the meeting held on Tuesday 17 March 2026 are a true and accurate record.**
- 5. To consider any matters arising from the above meetings and not dealt with under any other agenda item.**
- 6. To note resignation of Cllr. J. Harding.**
- 7. To Co-opt new member to the Council.**
- 8. To add new member to the following Committees:**
 - 8.1 Human Resources Committee
 - 8.2 Community Hall Management Committee
- 9. Update from Cadent Gas representatives.**
- 10. Speeding issues: -**
 - 10.1 Update from Police.
 - 10.2 To discuss speeding / safety at Zebra crossing on Shepherd Drive.
- 11. To receive progress reports or information from: -**
 - 11.1 Clerk, including urgent decisions taken since the last meeting.
 - 11.2 HR Committee Chair.
 - 11.3 Community Hall Committee Chair – To also note Committee Minutes approved at meeting held on 24 March 2026.

11.4 Car Park Committee Chair – To also note Committee Minutes approved at the last meeting held on 18 March 2026.

12. Public participation session (15 minutes) with respect to items on the agenda.

- 12.1 Councillors with pecuniary interests, who wish to make representations, answer questions or give evidence on any matter on the agenda.
- 12.2 Parishioners who wish to make representations, answer questions or give evidence on any matter on the agenda.
- 12.3 Parishioners who wish to ask questions on any matter not on the agenda.
- 12.4 Report from County Councillor: Cllr. C. Hudson.
- 12.5 Report from District Councillors: Cllr. H. Davies, Cllr. B. Riley.

13. Planning Matters: To consider the following applications for planning permissions.

- 13.1 DC/26/01438 - Burger King, Copdock Interchange - Application for Consent to Display Advertisements. New Burger King signage to replace existing and adding in new signage. See link - [DC/26/01438 | Application for Consent to Display Advertisements. New Burger King signage to replace existing and adding in new signage | Burger King Copdock Interchange Pinewood IP8 3TT](#)
- 13.2 To consider any applications for planning permission as notified by the District council received by the Clerk after the issue of agenda.

14. Highways / Footpaths / Bin / Seats or Bus Shelters

- 14.1 To discuss any concerns.

15. Financials:

- 15.1 To sign CIL Expenditure report
- 15.2 To agree on EMR accounts
- 15.3 To note expenditure since the meeting on 17 March 2026.
- 15.4 To agree any other expenditure / petty cash top up requests.
- 15.5 To sign off February 2026 Bank Reconciliations from Rialtas.
- 15.6 To approve/sign off any financial corrections made on Rialtas.

16. Items for consideration for inclusion on the next agenda.

17. Correspondence.

To note the appendix of items which have been previously circulated or will be made available for inspection at the meeting.

18. Date of the next meeting.

19. To receive any other matters of report as the Chair may allow.