

PINEWOOD PARISH COUNCIL

To: All Parish Councillors

You are duly summoned to attend the Parish Council meeting to be held at **7:00pm** on **TUESDAY 8 SEPTEMBER 2026** at the Pinewood Community Hall in the Lounge Room.

The agenda is given below

Stephanie Duthie
Clerk and RFO to the Council

Public Attendance:

Members of the public and press are welcome to attend. At item 8. The public will be invited to give their views/question the Parish Council on items on the agenda, or raise issues for consideration. All comments must be addressed to the Chair and a response does not have to be given at the meeting but may be taken away by the council for consideration. This agenda item will generally be limited to 15 mins. duration and will be followed by any county/District Councillor' reports.

AGENDA

- 1. Apologies and approval of absences.**
- 2. To receive Councillors' Declaration of Interest in any item on this agenda.**
- 3. To consider requests for dispensations.**
- 4. To resolve that the minutes of the meeting held on Tuesday 14 July 2026 are a true and accurate record.**
- 5. To consider any matters arising from the above meetings and not dealt with under any other agenda item.**
- 6. Speeding, anti-social behaviour and parking issues: -**
 - 6.1 Update from Police.
 - 6.2 Update on anti-social behaviour
- 7. To receive progress reports or information from: -**
 - 7.1 Clerk, including urgent decisions taken since the last meeting.
 - 7.2 HR Committee Chair.
 - 7.3 Community Hall Committee Chair - To also note Committee Minutes approved at meeting held on 28 July 2026.
 - 7.4 Car Park Committee Chair
- 8. Public participation session (15 minutes) with respect to items on the agenda.**
 - 8.1 Councillors with pecuniary interests, who wish to make representations, answer questions or give evidence on any matter on the agenda.
 - 8.2 Parishioners who wish to make representations, answer questions or give evidence on any matter on the agenda.
 - 8.3 Parishioners who wish to ask questions on any matter not on the agenda.
 - 8.4 Report from County Councillor
 - 8.5 Report from District Councillors: Cllr. H. Davies, Cllr. B. Riley.
- 9. To discuss Community Play Park Project & Funding options**
- 10. Planning Matters: To consider the following applications for planning permissions.**

- 10.1 DC/26/03186 – Tesco Store Ltd, Copdock - Removal of the existing hand car wash and associated structures. See link [DC/26/03186 | Full Planning Application - Removal of the existing hand car wash and associated structures; reconfiguration and realignment of the internal bus lane and kerblines; relocation of existing lighting and CCTV columns; lowering existing utility covers; and re-marking of the car park to provide 19 additional customer parking spaces | Tesco Stores Ltd Copdock Interchange Pinewood Ipswich Suffolk IP8 3TS](#)
- 10.2 To note DC/26/03067 – 16 Dashwood Close - Erection of a single storey rear extension. Response already submitted following email on 29 July 2026
[DC/26/03067 | Householder Application - Erection of a single storey rear extension | 16 Dashwood Close Pinewood Ipswich Suffolk IP8 3SR](#)
- 10.3 DC/26/03199 – Brook Cottages, Brookview - Application for a Lawful Development Certificate for an existing use. See Link [DC/26/03199 | Application for a Lawful Development Certificate for an existing use. Residential use as outlined by the red line boundary on drawings PW1572 PL05, PL06 and PL07 | Brook Cottages Brookview Pinewood IP8 3LJ](#)
- 10.4 DC/26/03323 – Belstead House, Sprites Lane - Application for the Modification of a Section 106 Planning. See link [DC/26/03323 | Application for the Modification of a Section 106 Planning Obligation - Variation of S106 legal agreement dated 07.04.2016 relating to Outline Planning Permission B/14/01377, Planning Permission B/14/01375 and Listed Building Consent B/14/01376 | Belstead House Sprites Lane Pinewood Ipswich Suffolk IP8 3NA](#)
- 10.5 To consider any applications for planning permission as notified by the District council received by the Clerk after the issue of agenda.

11. Highways / Footpaths / Bin / Seats or Bus Shelters

- 11.1 Update on the seats.
- 11.2 To discuss or approve any other concerns / repairs.

12. Update on change to website provider

13. To adopt the following Policies:

- 13.1 Safeguarding policy
- 13.2 Drug, Alcohol and Weapon policy
- 13.3 Communications, Website and Social Media Policy
- 13.4 Electronic Information & Communication System Policy
- 13.5 Equality & Diversity Policy
- 13.6 Health & Safety Policy
- 13.7 Lone Working Policy
- 13.8 Complaints Procedure

14. Financials:

- 14.1 To note Q1 Accounts 2026/2027.
- 14.2 To note expenditure since the meeting on 14 July 2026.
- 14.3 Update on new Credit Card limit.
- 14.4 To agree any other expenditure / petty cash top up requests.
- 14.5 To sign off June & July 2026 Bank Reconciliations from Rialtas.
- 14.6 To approve/sign off any financial corrections made on Rialtas.

15. Items for consideration for inclusion on the next agenda.

16. Correspondence.

17. Date of the next meeting.

18. To receive any other matters of report as the Chair may allow.