

PINEWOOD PARISH COUNCIL

To: All Parish Councillors

You are duly summoned to attend the Parish Council meeting to be held at **7:00pm** on **TUESDAY 9 JUNE 2026** at the Pinewood Community Hall in the Lounge Room.

The agenda is given below

Stephanie Duthie
Clerk and RFO to the Council

Public Attendance:

Members of the public and press are welcome to attend. At item 8. The public will be invited to give their views/question the Parish Council on items on the agenda, or raise issues for consideration. All comments must be addressed to the Chair and a response does not have to be given at the meeting but may be taken away by the council for consideration. This agenda item will generally be limited to 15 mins. duration and will be followed by any county/District Councillor' reports.

AGENDA

- 1. Apologies and approval of absences.**
- 2. To receive Councillors' Declaration of Interest in any item on this agenda.**
- 3. To consider requests for dispensations.**
- 4. To resolve that the minutes of the meeting held on Tuesday 12 May 2026 are a true and accurate record.**
- 5. To consider any matters arising from the above meetings and not dealt with under any other agenda item.**
- 6. Speeding issues: -**
 - 6.1 Update from Police.
- 7. To receive progress reports or information from: -**
 - 7.1 Clerk, including urgent decisions taken since the last meeting.
 - 7.2 HR Committee Chair.
 - 7.3 Community Hall Committee Chair
 - 7.4 Car Park Committee Chair
- 8. Public participation session (15 minutes) with respect to items on the agenda.**
 - 8.1 Councillors with pecuniary interests, who wish to make representations, answer questions or give evidence on any matter on the agenda.
 - 8.2 Parishioners who wish to make representations, answer questions or give evidence on any matter on the agenda.
 - 8.3 Parishioners who wish to ask questions on any matter not on the agenda.
 - 8.4 Report from County Councillor
 - 8.5 Report from District Councillors: Cllr. H. Davies, Cllr. B. Riley.

9. Planning Matters: To consider the following applications for planning permissions.

- 9.1 DC/26/02056 – 11 Knutsford Close - Erection of a single storey side extension. See link [DC/26/02056 | Householder Application - Erection of a single storey side extension. | 11 Knutsford Close Pinewood Ipswich Suffolk IP8 3RN](#)
- 9.2 DC/26/01177 – 10 Rudlands - Erection of two storey side extension; Erection of single storey rear extension; Erection of Porch; Re-roof existing dwelling; Construction of paved front parking area. See link [DC/26/01177 | Householder Planning Application - Erection of two storey side extension; Erection of single storey rear extension; Erection of Porch; Re-roof existing dwelling; Construction of paved front parking area | 10 Rudlands Pinewood Ipswich Suffolk IP8 3RQ](#)
- 9.3 To consider any applications for planning permission as notified by the District council received by the Clerk after the issue of agenda.

10. Highways / Footpaths / Bin / Seats or Bus Shelters

- 10.1 Update on Bus Shelters
- 10.2 Update on Litter bin installation.
- 10.3 Update on Litter bin repairs required.
- 10.4 To discuss any other concerns.

11. Year-end:

- 11.1 To review Internal Auditor Report for year ending 31 March 2026.
- 11.2 To address any matters / recommendations requiring action.
- 11.3 To formally 'sign off' the accounts for year ending 31 March 2026.
- 11.4 To complete sections 1 and 2 on the Annual Return 2025/2026.
- 11.5 To adopt Data Protection Policy

12. Discuss options to change website provider

13. Financials:

- 13.1 To note expenditure since the meeting on 12 May 2026.
- 13.2 To agree any other expenditure / petty cash top up requests.
- 13.3 To sign off April 2026 Bank Reconciliations from Rialtas.
- 13.4 To approve/sign off any financial corrections made on Rialtas.

14. Items for consideration for inclusion on the next agenda.

15. Correspondence.

To note the appendix of items which have been previously circulated or will be made available for inspection at the meeting.

16. Date of the next meeting.

17. To receive any other matters of report as the Chair may allow.